



International
Centre for
Radio
Astronomy
Research

ICRAR/UWA PRIMARY CARER CONFERENCE SUPPORT SCHEME

v.6 - 14/10/2019

ICRAR recognises that primary carer responsibilities can present a barrier to attending and presenting at academic conferences. This barrier can reduce networking opportunities and the visibility of staff's work. The Primary Carer Support for Conference Attendance funding scheme is aimed at reducing this barrier by providing financial support for *extraordinary caring arrangements* for primary carers to facilitate conference participation.

ELIGIBILITY

The Primary Carer Support for Conference Attendance Grant is open to all ICRAR staff and PhD students, whether their appointment is fixed or continuing, full- or part-time. **Only one application per year per applicant can be made.**

Applicants must demonstrate that:

- the conference is highly relevant to their work.
- attendance at the conference will enhance their career.
- no support is provided by the conference organisers

SCHEME

Funding up to \$500 is available for a conference within the Perth metropolitan area, \$1000 for a national conference outside the Perth metropolitan area, and \$2000 for an international conference. This is subject to funding availability.

Costs to be supported include care of children, the elderly, disabled or incapacitated family members. For example, the fund will support employment of an additional child carer or for travel, such as an airfare for a family member, to look after children. Other costs associated with conference attendance, such as registration fees, travel for the applicant etc., will **NOT** be supported. The successful applicant will have to follow UWA's policies.

FUNDING ROUNDS AND CLOSING DATES

Available on a rolling basis subject to funding.

APPLICATION

Applications can be made at any time by submitting a short justification and budget using the web form [at this link](#). Applicants are requested to obtain approval for attending the conference from their supervisor/line manager before submission. Please note that Fringe Benefit Tax (FBT) will likely be payable on some of the activities funded by this scheme. As such, the grant

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ICRAR is a joint venture between Curtin University and The University of Western Australia, with strong support from the Western Australian and Australian governments.

request needs to include a FBT component, which UWA will retain for payment to the Australian Taxation Office. Any additional FBT not specified will need to be paid by the recipient.

ASSESSMENT

Applications will be assessed by the ICRAR Diversity Equity and Inclusivity (DEI) Committee and funding recommendations be made to the ICRAR/UWA Executive on the basis of eligibility and availability of funding. The aim is to review applications during the DEI monthly meetings, so that applicants can be informed on the outcome of their application within ~1 month from submission. The following criteria will be considered when applications are being assessed and prioritised for funding:

- The value of attending to the particular conference
- The reasonableness of the claim for support and why it constitutes extraordinary caring arrangements.

SUCCESSFUL APPLICANTS

All applicants will be notified in writing of the outcome of their application. Successful applicants will be provided with details about arranging fund access. Approved applications will need to submit relevant receipts to obtain reimbursement.

REVIEW

The award will be regularly reviewed with respect to take-up rate, gender balance, outcomes, and funding amounts.

FURTHER INFORMATION

All enquiries should be directed to the DEI Committee Chair